

GDPR Vendor Assessment Questionnaire

DPA, security, transfers and risk decision

Send this template to the vendor, then verify responses and supporting evidence in proportion to the service risk.

1. Service and role

Describe the service and purpose

Preuve / note :

Identify individuals and data categories

Preuve / note :

Assess controller, processor or joint-controller role

Preuve / note :

Describe documented instructions

Preuve / note :

2. Data lifecycle

Collection sources and interfaces

Preuve / note :

Primary hosting and backups

Preuve / note :

Support and administrator access

Preuve / note :

Retention periods

Preuve / note :

Return and deletion at termination

Preuve / note :

3. Article 28 terms

Personnel confidentiality	Preuve / note : -----
Security measures	Preuve / note : -----
Rights, breach and DPIA assistance	Preuve / note : -----
Subprocessors	Preuve / note : -----
Audit rights	Preuve / note : -----
End-of-service data handling	Preuve / note : -----

4. Security

Identity and access management	Preuve / note : -----
Encryption in transit and at rest	Preuve / note : -----
Logging and monitoring	Preuve / note : -----
Backups and continuity	Preuve / note : -----
Vulnerability management	Preuve / note : -----
Incident notification	Preuve / note : -----

5. Transfers

Hosting, support and access countries

Preuve / note :

Applicable mechanism

Preuve / note :

SCCs available

Preuve / note :

TIA completed

Preuve / note :

Supplementary measures

Preuve / note :

CNDP implications assessed where relevant

Preuve / note :

6. Decision

Risk level

Preuve / note :

Blocking gaps

Preuve / note :

Corrective actions

Preuve / note :

Owner and deadline

Preuve / note :

Acceptance conditions

Preuve / note :

Review date

Preuve / note :

This checklist is not a certification or guarantee of compliance. Have conclusions validated by the appropriate qualified people.